



Skagit Environmental Endowment Commission Meeting Agenda

PURPOSE

Q4 Business Meeting

DATE / TIME / LOCATION

3/15/2024/ 9:30am – 3:15pm/Blaine Harbor Boating Center, 235 Marine Drive, Blaine, WA 98230

COMMISSIONERS

Shannon Bentley	Brodie Guy (regrets)
Lynn Best	Sue Hammell
Diana Bob (TBD)	Stephen Hui
Leo Bodensteiner	Matt Love (regrets)
Richard Brocksmith	Jon Riedel
Bob Chamberlin	Tim Reynon
Peter Chapman	Rob Smith
Karen Dunstan	Anna Warwick Sears (regrets)

SECRETARIATS & SUPPORT

Ann Eastman	Kiyomi Keckemet
Kate Engel (regrets)	Rudy Kehler
Amy Dewar (regrets)	

AGENDA

- 9:30am – 9:40am **Call to Order/Agenda Overview** (*Leo*)
- 9:40am – 9:50am **Minutes of the Last Meeting** (*Leo*)
- 9:50am – 10:10am **Finances**
- Finance Committee Update – 15 min (*Peter*)
- 10:10am – 10:25am **Plans**
- 2023 Annual Report Status – 5 min (*Ann*)
 - Strategic Plan Update – 5 min (*Rudy*)
- 10:25am – 10:40am **Communications Committee Update** (*Rudy/Sue*)
- Video Project Status
 - 2003 Oral History Project update
- 10:40am – 11:00am **BREAK**

- 11:00am – 11:15am **Recreation Committee Update** (*Lynn*)
- 11:15am – 11:30am **Ecosystems Committee Update** (*Leo*)
- BC Parks Proposal
- 11:30am – 12:00pm **Education Committee Update** (*Rob*)
- BC Parks Proposal
 - NPS Proposal
 - NCI Proposal
 - HMCOL Proposal
- 12:00pm – 12:30pm **LUNCH**
- 12:30pm – 12:45pm **Watershed Integrity Committee Update** (*Richard*)
- Work Plan Update (*Richard*)
 - Introduction to LiDAR (*Jon*) 15 min
 - SC2 Flooding Video (*Jon*) 5 min
- 12:45pm – 1:30pm **Relicensing Ad Hoc Committee Update** (*Richard*)
- 1:30pm – 1:45pm **IPEC Committee Update** (*Karen*)
- 1:45pm – 2:00pm **BREAK**
- 2:00pm- 3:00pm **Governance** (*Leo/Shannon/Rudy/Kiyomi*)
- SOP Review Approach (*Leo/Shannon*)
 - Draft SOP for Proposals/Projects (*Shannon*)
 - Draft Funding Application Page and Project Tracker (*Rudy*)
 - Onboarding Outline Review (*Rudy*)
 - SEEC Hard/Digital File Retention/Management (*Kiyomi*)
 - Public Disclosure Request Response Updates (*Leo/Shannon*)
 - Public access to meeting minutes (*Leo*)
 - Business meetings open to public (*Leo*)
- 3:00pm – 3:15pm **Loose Ends, Action Items, Transitions, Future Meetings** (*Leo*)
- Review/Update 2024 meeting dates (*Ann*)
 - Retreat 2024 planning (*Shannon/Ann*)
 - SEEC 40-year Treaty recognition (*Leo/Shannon*)
- 3:15pm **Adjourn**

ATTACHMENTS (*Posted on Commissioners Webpage*)

- 1. Draft Q3 Business Meeting Minutes**
- 2. Finance Committee Documents**
- 3. Draft 2023 Annual Report**
- 4. Draft 2024-2029 Strategic Plan**
- 5. New Funding Applications**
- 6. Draft SOP for Proposals re- Project Applications/Selection/Management**